



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
253-858-3400 – info@penmetparks.org
www.penmetparks.org

REGULAR MEETING MINUTES

October 20, 2020, 6:00 PM

ATTENTION: Protecting the public, our partners, and our staff is of the utmost importance. Due to recent health concerns with the novel Corona-virus, the Park Board has decided to host the meeting Online via Zoom. Following the Governor's Stay at Home Order issued on March 23, 2020, the public is strongly encouraged to participate via teleconference. You can join the zoom meeting for the study session and regular meeting by using the Meeting ID: 865 0257 3551 Password: PenMet1020 or call in at +1 253-215-8782 Password: 7461400684 Meeting agendas can be accessed online at PenMetParks.org. Citizen Comments can be emailed to admin@penmetparks.org by October 19th at 5:00 PM and will be read at the meeting.

Call to Order: The meeting was called to order by Commissioner Hill at 6:01 PM

Commissioners Present:

Maryellen (Missy) Hill
Kurt Grimmer
Amanda Babich
Laurel Kingsbury
Steve Nixon

Staff:

Doug Nelson
Elaine Sorensen
Eric Guenther
Stacie Snuffin
Chuck Cuzzetto
Ed Lewis

Outside Staff

Ally Bujacich

ITEM 1 Approval of Agenda

Commissioner Grimmer made a motion to approve the agenda, seconded by Commissioner Nixon. The agenda was approved with a 5-0 vote.

ITEM 2 Citizen Comments: None

ITEM 3 Presentations

3a. Director's Report

Executive Director, Doug Nelson gave an update on an Equipment Sharing Agreement with the Peninsula School District and that PenMet is working on weed management and safety policy. Nelson reported that he is working on a cost-recovery framework for the Recreation Department and who is on the CRC Core Team. He briefly discussed the last Public and Steering Committee Meetings.

3b. Financial Report - Presented in Study Session

Finance and HR Manager, Elaine Sorensen reported that the Recreation Revolving Fund and General Fund have a small surplus. Commissioner



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Babich and Sorensen discussed the Funds and the Explanation of Financial Line Items sheet that was not included in the packet. Sorensen explained that she would send it to her for review .

3c. President's Report

President Hill introduced the CRC Project Manager, Ally Bujacich.

ITEM 4 Consent Agenda

Commissioner Nixon made a motion to approve the agenda, seconded by Commissioner Babich. Commissioners discussed the 10/20/20 regular minutes with Commissioner Kingsbury regarding board comments. Commissioner made the motion to approve the minutes with discussed amendments. Seconded by Commissioner Kingsbury. The agenda was approved less the October 6, 2020 meeting minutes with a 5-0 vote with a discussed amendment to be made to the minutes and will be brought back to the next meeting on November 3, 2020 for approval.

4a. Approval of Minutes

10/06/2020 Study Session and Regular Minutes

ITEM 5 Unfinished Business

5a. CRC Project Update

The CRC Project Manager, Ally Bujacich gave an overview of the Programming Phase, design work, the Steering Committee process and prioritization along with information on the Public Meetings that were held after the Steering Committee Meetings and some of the elements and feedback that were discussed. Bujacich discussed the Study Session taking place on October 27, 2020, regarding the CRC Project. She also discussed the Proforma Document and an Echo Charrette meeting that took place. Bujacich and Commissioner Grimmer discussed building structure materials. Commissioner Babich and Bujacich briefly discussed future Steering Committee Meetings. The Commissioners thanked Bujacich for joining the PenMet Team. President Hill reported that the CRC Project Manager will be giving CRC Project updates at future regular board meetings.

ITEM 6 New Business: None

ITEM 7 Committee Reports

7a. CRC Finance Committee

Commissioner Nixon reported that they had not met since the last Board Meeting

7b. CRC Marketing Committee



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Commissioner Grimmer reported that he and the Fundraising Consultant, Linda Kaye Briggs, and some members of the community have had over 20 influencer meetings. He discussed the feasibility study and the steps and process of the study. He also discussed that they have finalized the Case Study. Commissioner Nixon and Commissioner Grimmer discussed sponsorship, contributions, and future opportunities. President Hill thanked Commissioner Grimmer for all his work on the fundraising for the CRC Project.

7c. CRC Operations Committee

Commissioner Bujacich reported that CRC Project Manager, Ally Bujacich had met with members of the CRC Operations Committee. Babich reported on the purpose of the upcoming Special Study Session meeting taking place on October 27, 2020.

ITEM 8 **Comments by Board: None**

ITEM 9 **Next Board Meetings**

Tues. November 3, 2020 (Study and Regular) Via Zoom or Teleconference
Study Session TBD either at 4:00 PM or 5:00 PM with the Regular Meeting starting at 6:00 PM

ITEM 10 **Executive Session: None**

ITEM 11 **Adjournment** Commissioner Hill adjourned the meeting at 6:30 pm

APPROVED BY THE BOARD ON: _____

President

Clerk

